

MATH 1300 (INTERMEDIATE ALGEBRA)

INSTRUCTOR: Bonnie Blumberg

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OFFICE HOURS: Monday, Tuesday, Wednesday and Thursday 8:00– 8:30 in S729,
Mondays & Wednesdays 11:30 – 12:00 S729 and 12:00 – 1:00 in N925, and by appt.

COURSE DESCRIPTION: This course is designed to provide the students with basic background in arithmetic and algebraic skills needed for business, liberal arts, social and behavioral sciences, natural sciences, engineering, computer science and mathematics courses. A survey of pre-college algebra topics including factoring, the Cartesian Coordinate System, systems of first-degree equations in two variables solved by graphical and algebraic means, exponents and radicals, and word problems.

PREREQUISITE: This is a 3-credit course with a prerequisite of passing math 0300 with a “C” or better or placement by exam.

TEXTBOOK: *Beginning and Intermediate Algebra* 5th edition, by Elayn Martin - Gay, Pearson Prentice-Hall, Upper Saddle River, New Jersey, 2013 or the UHD customized edition and *My Math Lab* - REQUIRED (see below).

COURSE RESOURCES: The first place to seek assistance and resources is from your instructor, both inside and outside of class. Your instructor will provide the times and locations where he or she is available for office hours to work with you outside of class. Next, students enrolled in MATH 1300 at UHD have access to the Center for Math & Statistics (formerly called the Math Lab) in the Academic Support Center (N925) where they may obtain additional tutoring with understanding concepts or improving their skills. The Center is staffed with mathematics faculty and student assistants, and offers tutorial help, videotapes, calculators, and computer access on a walk-in basis. The Center maintains extensive hours which are published each semester. You are encouraged to visit the Center throughout the semester whenever you feel you have time to work there - no appointment required. It is also an excellent place to study the textbook and work on homework problems, so that you can receive immediate answers to your questions as necessary. The accompanying online homework component, MyMathLab, at <http://www.mymathlab.com> provides numerous help resources such as chapter pretests, exercise examples, and self-quizzes. The multimedia online library contains section lecture videos, animation examples, PowerPoint slides, test prep videos corresponding to each textbook chapter test, and a multimedia textbook. The CD that comes with text, *The Test Prep Video*, also contains step-by-step video instruction for each question corresponding to the chapter tests in the textbook. A copy of this CD is available in the Center for Math & Statistics (in N925) for use in the lab. The *Martin-Gay's Interactive DVD/CD Lecture Series* is also available for purchase at <http://www.mypearsonstore.com>. VISIT THE UHD ALGEBRA STUDENT WEB PAGE FOR MORE INFORMATION: <http://cms.dt.uh.edu/qep/algebra> Here you will find the Math 1300 final exam review and other resources.

CALCULATOR USE: A basic, six function (+, -, *, /, %, and square root) non-scientific, non-programming, non-graphing calculator (no cell phone or other electronic device) may be used on the final exam, but no problem REQUIRES the use of a calculator.

MAKE-UP POLICY: There will be absolutely no make-up tests or quizzes. Any missed grades are recorded as zeroes, so attendance counts (See Attendance Policy, a separate handout)! If you miss a test due to an emergency, you must notify me promptly in writing with documented evidence. In such case, the final exam will be counted for the missing test.

ONLINE HOMEWORK (MML): To supplement what is done in class, your instructor will require an online resource called MyMathLab. In order to use MyMathLab, you must purchase a Student Access Code from the UHD Bookstore (bundled with new textbook or sold separately) or purchase it online at <http://www.mymathlab.com>. If you purchased a MyMathLab code for MATH 0300 or 1300 last semester, you DO NOT need to purchase a new code this semester. Your account will still be active, but you will need to enroll in a new section. You can use MyMathLab on any computer that has Internet access. If you do not have a computer at home with Internet access, you can log into MyMathLab from a UHD computer, print out the MyMathLab assignment, work through the exercises on paper, and then enter the answers in MyMathLab when you are next on campus. To register with MyMathLab, you will also need a valid email address – use one that you regularly check. You must register with MyMathLab at <http://www.mymathlab.com> only the first time that you use it. (1) The course ID number will be given to you by your instructor. (2) The zip code for UHD is 77002. (3) You will then create a Login Name and Password which you will use to log in whenever you use MyMathLab at <http://www.mymathlab.com>. Make sure to record your exact login name and password for future logins. *Note:* The computers in the Center for Math & Statistics (formerly called the Math Lab) in N925, the Academic Computing Labs (S800, C300, B200), the PLTL (Peer Led Team Learning) Lab (S738), and the SI Lab (S405) can be used to access MyMathLab. You can:

- Complete and submit homework assignments online;
- Check out your MyMathLab homework grades and other course grades in the Gradebook;

- View a complete online version of the textbook and look at multimedia sources such as online video clips that accompany the textbook, and much more.

Please contact me immediately if you have any problems with the website. You may bring your laptop because UHD is wireless. Studying and completing the homework problems from the list of suggested textbook homework problems in the syllabus is the best way to study for an exam in addition to completing all online homework by the exam date. **5 points extra credit on the test is given to those students that have completed ALL online homework for that chapter with an average above 90 by each exam date. An additional 5 points extra credit will be given if the quizzes for that test period average 90 or better.**

METHOD OF EVALUATION:

- Three (3) of four major in-class exams at 100 points each will be counted as 48%.
- Online homework assignments and quizzes (*MyMathLab*) will be averaged together for 19% of your grade. All online homework is due the day of the test.
- The final exam grade is worth 33% of your semester grade. The comprehensive final exam contains all multiple choice questions to be taken on a scantron. If the final exam score is less than 50, regardless of the course average, a grade of “F” or “IP” will be given.

The grading scale is: **90 and above A, 80 - 89 points B, 70 - 79 points C, and 69 points or below IP (In Progress) or F.**

These grades will appear on student transcripts, but will not be calculated into the GPA. **Students not taking the final exam will receive an “F” for the semester. Students not making a final exam score of 50 or better cannot pass the class.** Students violating the Math 1300 Attendance Policy will receive an “F” for the course, regardless of their average. Students attending class but not making a genuine effort to pass (as evidenced by not turning in assignments on time, not participating in class, not seeking help outside of class, etc.) will receive an “F” for the course, regardless of their average.

HONESTY CODE: Please remember that as a member of the UHD academic community you are bound to observe the academic honesty code in all your school work. A grade of “0” will be given for any course work where cheating is detected.

SUPPLIES NEEDED:

- *My Math Lab* (listed above) – **REQUIRED!**
- A 3-ring binder to keep all notes, homework, and exams
- The textbook (listed above) - optional
- Graph Paper

DROPPING THE COURSE: Please note that the last day to withdraw from a course with a grade of “W” is **October 30th (6:00 pm)**. If you do not complete the course requirements and do not officially withdraw, you will receive a grade of “F”. You cannot receive the grade of “I” – Incomplete unless you have a documented personal emergency that prevents you from completing the last fraction of the course. You must have a passing average on the work you have already completed to receive an “I”.

ATTENDANCE: Your failure to attend class (face to face or hybrid), engage course material (Online only), or make contact with faculty to adequately explain your absence by the 3rd class day of the Summer III semester will result in your being administratively dropped from this course. Being dropped from this course may affect your enrollment status and/or your financial aid eligibility. **If you do not attempt the final exam you will receive a grade of "F" for the course.**

EXCESS COURSE ATTEMPTS: In accordance with state law, effective Fall 2004, UHD is charging a fee of \$65 per semester credit hour for enrollment in a developmental course after 18 hours of developmental work has already been attempted. Once 18 hours of developmental course work has been accumulated, registration in a developmental course will result in the additional charge. An attempt is defined as an enrollment that results in a letter grade (including “S”, “U”, “IP”, and “W”). A developmental course is defined as MATH 0300, MATH 1300, ENG 1300, ENG 130A, and RDG 1300.

SATISFACTORY PROGRESS POLICY FOR DEVELOPMENTAL COURSES:

- **PLACED ON ACADEMIC NOTICE (AN):**

- If you receive an IP (In Progress) in this course, you may enroll in a maximum of 12 credit hours the next semester (You must re-enroll in the same course until satisfactorily passed.).
- If you receive two or more IP’s in the same semester in different courses, you may enroll in a maximum of 9 credit hours the next semester (You must re-enroll in the same course until satisfactorily passed.).

- **PLACED ON DEVELOPMENTAL PROBATION (DP):**

- If you receive an F in this course, or four IP’s over four semesters in the same course
 - You may enroll in a maximum of 9 credit hours the next semester (You must re-enroll in the same course until satisfactorily passed).

- You must also enroll in an extra course (Math 1201-Math Success Lab) to help you pass the developmental course the next semester
- You are required to meet with an assigned advisor on a regular schedule (at least 3 times during the semester)
- **PLACED ON DEVELOPMENTAL ACADEMIC SUSPENSION (DS):**
 - If you earn two consecutive grades of F or a fifth IP in the same course
 - You cannot enroll at UHD for one long semester
 - You must reapply for readmission to UHD before you can enroll
- **THE APPEALS PROCESS** - If you are placed on DS status and believe an exception should be made for you, then submit in writing your reasons to your academic advisor (the Dean of University College will make the final decision).

STATEMENT ON REASONABLE ACCOMMODATIONS: UH-Downtown complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, pertaining to the provision of reasonable academic adjustments/auxiliary aids for students with a disability. In accordance with Section 504 and ADA guidelines, UHD strives to provide reasonable academic adjustments/auxiliary aids to students who request and require them. If you believe that you have a documented disability requiring academic adjustments/auxiliary aids, please contact the Office of Disability Services, One Main St., Suite 409-South, Houston, TX 77002. (Office) 713-226-5227 (Website) www.uhd.edu/disability/ (Email) disabilityservices@uhd.edu

INTERMEDIATE ALGEBRA SUCCESS TIPS:

- Be on time and attend every class session.
- Do all assigned online homework problems & optional textbook assignments for each section!!
- Try not to fall behind. In fact, try to stay ahead!
- Ask questions in class whenever you feel yourself starting to get lost!
- Keep track and record ALL grades so that you can be aware of your average throughout the semester.
- Read the textbook (often more than one time) after I have introduced the lesson and before you start your homework – IT IS VERY HELPFUL! Work through the examples and compare your solutions with those in the book.
- Get in the habit of first writing the entire problem, and then clearly and legibly write each step in solving the problem and clearly write out the solution. Writing helps catch faulty thinking!
- Sit in the front of the class to avoid distraction.
- Use the Math Center (N-925) for tutoring with all homework.
- Watch the video of each section located in the “Multimedia” section of *My Math lab*
- Become part of a small group (3-4) that meets to do homework together in the math lab and study for exams.
- Obtain the phone number or email address of a classmate in case of absence to keep up with any assigned work or due dates.
- Study for all tests – try preparing study sheets and reviewing with classmates.
- Use my office hours for homework questions or academic questions as they arise.
- Do not get up during class or leave early unless you inform the instructor ahead of time. Plan ahead - use the restroom, get water, etc. before class begins or wait until it is over.
- Do not get up or leave the room during an exam! Always be on time for all exams!

Please make a commitment to:

- 1) ATTEND class regularly**
- 2) DO online homework @ 90% or better by the test date**
- 3) COMPLETE the textbook homework by the test date**

WHY? Because 90% of students who do the above three things PASS the class!!!